

# Tuolumne Joint Powers Authority

Our mission is to protect member resources and strive to maintain a safe and healthy school workplace.



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## Board Meeting Minutes

February 2, 2023

9:00 a.m.

Tuolumne County Superintendent of Schools

175 Fairview Lane, Room 217

Sonora, CA 95370

### In Attendance:

Jared Critchfield, Amador COE/USD

Carmel Portillo, Belleview School

Jennifer Shimer, Big Oak Flat/Groveland

Scott Nanik, Bret Harte UHSD

Claudia Davis, Calaveras COE

Kathy Griggs, Calaveras USD

Leigh Shampain, Columbia USD

Stephanie Shatto, Columbia USD

Contessa Pelfrey, Jamestown School

Jamie Lynn Murphy, Mark Twain UESD

Cheryl Griffiths, Sonora Elementary

Sandra Sturzenacker, Sonora Elementary

Ed Pelfrey, Sonora UHSD

Jeff Winfield, Soulsbyville SD

Isabel Valadez, Soulsbyville SD

Ben Howell, Summerville Elementary

Michael Merrill, Summerville UHSD

Cindy Jensen, Summerville UHSD

Zack Abernathy, Tuolumne County SOS

Lisa Rico, Tuolumne County SOS

Gabe Wingo, Twain Harte School

Tom Hoskins, Vallecito USD

Also in attendance via Zoom were: Steve Liaty from Wells Fargo Advisors; Amber Davis, Marci Oyler, and Kathryn Nelms from LWP; Jennet Horder from New Front; and in-person Norma Wallace and Jean Wolfgang from the Tuolumne JPA.

### 1.0 Call to Order

Zack Abernathy called the meeting to order at 9:02.

### 2.0 Pledge

Zack Abernathy led the Pledge of Allegiance.

### 3.0 Introductions

Board Members introduced themselves.

### 4.0 Adoption of Agenda – *Items to be added or deleted according to G.C. 54954.2*

The Agenda was adopted unanimously, after a motion from Scott Nanik and a second from Jeff Winfield.

### 5.0 Adoption of Minutes

**5.1 Tuolumne JPA Committee Meeting, August 18, 2022**

**5.2 Tuolumne JPA Board Meeting, August 25, 2022**

**5.3 Tuolumne JPA Special Board Meeting, September 22, 2022**

All meeting minutes were adopted unanimously, after a motion from Jared Critchfield and a second from Contessa Pelfrey.

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## 6.0 Public Comment

There were no Public Comments.

## 7.0 Action Items

### 7.1 Presentation-Wells Fargo Advisors

Steve Liaty presented the Tuolumne JPA Investment Report through December 31, 2022. The Tuolumne JPA Investment Report through December 31, 2022 was accepted unanimously, after a motion from Claudia Davis and a second from Leigh Shampain.

## 8.0 Closed Session – G.C. 54956.95

The meeting adjourned to closed session at 9:15 a.m. and returned to open session at 10:00 a.m.

### 8.1 Workers' Compensation Claim Settlements

#### District

#### Claim Number

#### **Calaveras Unified School District**

**1733200012**

This Claim was settled unanimously as recommended, after a motion from Leigh Shampain and a second from Jared Critchfield.

#### **Calaveras Unified School District**

**1933200222**

This Claim was settled unanimously as recommended, after a motion from Claudia Davis and a second from Michael Merrill.

#### **Calaveras Unified School District**

**2033200102**

This Claim was settled unanimously as recommended, after a motion from Leigh Shampain and a second from Ed Pelfrey.

#### **Curtis Creek Elementary**

**1933200118**

This Claim was settled unanimously as recommended, after a motion from Claudia Davis and a second from Tom Hoskins.

#### **Sonora School District**

**2033200123**

This Claim was settled unanimously as recommended, after a motion from Leigh Shampain and a second from Jared Critchfield.

### 8.2 Workers' Compensation Injury Summary Report

Norma Wallace discussed the Workers' Compensation Injury Summary Report with the Board. No action taken, information only.

### 8.3 Property & Liability Claims

Norma Wallace discussed the Property & Liability Claims with the Board. No action taken, information only.

## 9.0 Action Items

### 9.1 Accept the 2021-2022 Financial Audit

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Norma Wallace presented the 2021-2022 Financial Audit. The 2021-2022 Financial Audit was accepted unanimously as presented and recommended by the Tuolumne JPA Committee, after a motion from Claudia Davis and a second from Jared Critchfield.

## **9.2 Adopt the Tuolumne JPA Financial Reports for July 1, 2022 – October 31, 2022**

Norma Wallace presented the Tuolumne JPA Financial Reports for July 1, 2022 – October 31, 2022. The Tuolumne JPA Financial Reports for July 1, 2022 – October 31, 2022 were adopted unanimously as presented and recommended by the Tuolumne JPA Committee, after a motion from Ed Pelfrey and a second from Claudia Davis.

## **9.3 Adopt Tuolumne JPA 1<sup>st</sup> Interim Administrative Costs through October 31, 2022**

Norma Wallace presented the Tuolumne JPA 1<sup>st</sup> Interim Administrative Costs through October 31, 2022. The Tuolumne JPA 1<sup>st</sup> Interim Administrative Costs through October 31, 2022 were adopted unanimously as presented and recommended by the Tuolumne JPA Committee, after a motion from Claudia Davis and a second from Ed Pelfrey.

## **9.4 Adopt Tuolumne JPA Bylaws-Revised**

Norma Wallace discussed the revisions to the Tuolumne JPA Bylaws. The Tuolumne JPA Bylaws-Revised were approved unanimously as presented and recommended by the Tuolumne JPA Committee, after a motion from Claudia Davis and a second from Tom Hoskins.

## **9.5 Approval of YORKE Services Contract July 2023 – June 2026**

Norma Wallace discussed YORKE Services Contract July 2023 – June 2026. The YORKE Services Contract July 2023 – June 2026 was approved unanimously as presented and recommended by the Tuolumne JPA Committee, after a motion from Leigh Shampain and a second from Ed Pelfrey.

## **10.0 Information Items (Norma Wallace will discuss items 10.1-10.10)**

### **10.1 2022-2023 Tuolumne JPA Safety Credit Balances**

Norma Wallace presented the 2022-2023 Tuolumne JPA Safety Credit Balances.

### **10.2 AB 218 SELF Annual Report-Update**

Norma Wallace discussed the SELF AB 218 Annual Report – Update.

### **10.3 Public School Works-Update**

Norma Wallace discussed Public School Works-Update.

### **10.4 2022-2023 SISCII Facility Follow-Up Review-Update**

Norma Wallace discussed 2022-2023 SISCII Facility Follow-Up Review-Update

### **10.5 Form 700 Reminder**

Norma Wallace reminded Board Members to file their Form 700.

### **10.6 Updated 2022-2023 Tuolumne JPA Member List**

Norma Wallace presented the 2022-2023 Tuolumne JPA Member List.

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## **10.7 Updated 2022-2023 Tuolumne JPA Board Meeting Schedule**

Norma Wallace presented the Updated 2022-2023 Tuolumne JPA Board Meeting Schedule.

## **10.8 Updated 2022-2023 Tuolumne JPA Calendar**

Norma Wallace presented the Updated 2022-2023 Tuolumne JPA Calendar.

## **10.9 2022-2023 Tuolumne JPA Training Date Reminders**

Norma Wallace presented the 2022-2023 Tuolumne JPA Training Date Reminders.

## **10.10 COVID-19 Q&A**

Norma Wallace discussed the Cal/OSHA COVID-19 Prevention Non-Emergency Regulation.

## **11.0 Requests/Correspondence**

No Requests/Correspondence of interest were shared by Board President Zack Abernathy.

## **12.0 Comments from Board Members**

No Comments from Board Members.

## **13.0 Adjournment**

**The Meeting Adjourned at 10:38 a.m., after a motion from Scott Nanik and a second from Michael Merrill.**

Next Regular Board Meeting of the Tuolumne Joint Powers Authority

Thursday, April 13, 2023 at 9:00 a.m.

Tuolumne County Superintendent of Schools, Room 217 OR Virtual