

# Tuolumne Joint Powers Authority

Our mission is to protect member resources and strive to maintain a safe and healthy school workplace.



## Committee Meeting Minutes

March 17, 2022

9:00 a.m.

**NOTICE:** Pursuant to provisions in AB 361 and Tuolumne Joint Powers Authority Resolution No. 2021-02 this meeting was conducted by teleconference. Approval of Action Items were made by Roll Call Vote.

### In Attendance:

Matthew Strahl, Alpine COE/USD

Michael Chimente, Bret Harte UHSD

Claudia Davis, Calaveras COE

Kathy Griggs, Calaveras USD

Sarah Gillum, Columbia USD

Tami Beall, Sonora Elementary

Ed Pelfrey, Sonora UHSD

Kim Evans, Sonora UHSD

Isabel Valadez, Soulsbyville

Also in attendance were: Lisa Rico of Tuolumne County Superintendent of Schools; Norma Wallace and Jean Wolfgang of the Tuolumne JPA.

### 1.0 Opening Business

#### 1.1 Call to Order

The meeting was called to order by Michael Chimente at 9:03 a.m.

*Approval of Action Items were made by Roll Call Vote.*

#### 1.2 Adoption of the Agenda – *Items to be deleted or added according to G.C. 54954*

*Delete Item #2.1 Approval of 2022-2023 Workers' Compensation Rates Actuary and Excess Carrier have not completed their analysis'.*

*Add Item #3.6 District School Staff to Voluntarily Administer Opioid Anatagonists*

The agenda, with deletion of Item #2.1 and addition of Item #3.6, was adopted unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Ed Pelfrey.

#### 1.3 Public Comment

There were no public comments.

### 2.0 Action Items

#### ~~2.1 Approval of 2022-2023 Workers' Compensation Rates~~

#### 2.2 Approval of Committee Meeting minutes for January 13, 2022

The Committee Meeting minutes for April 22, 2021 were approved

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unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Kathy Griggs.

## **2.3 Approval of Pay Voucher Report for January 1, 2022-February 28, 2022**

Norma Wallace presented the Pay Voucher Report for the period of January 1, 2022 through February 28, 2022. The Pay Voucher Report was approved unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Ed Pelfrey.

## **2.4 Approval of Financial Reports through January 31, 2022**

Norma Wallace presented the Financial Reports through January 31, 2022. The Financial Reports through January 31, 2022 were approved unanimously, with a roll call vote, after a motion from Kathy Griggs and a second from Tami Beall.

## **2.5 Approval of 2021-2022 2<sup>nd</sup> Interim Budget Revisions**

Norma Wallace presented the 2021-2022 2<sup>nd</sup> Interim Budget Revisions. The 2021-2022 2<sup>nd</sup> Interim Budget Revisions were approved unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Matthew Strahl.

## **2.6 Approval of 2022-2023 Tuolumne JPA Safety Credit Program**

Norma Wallace presented the 2022-2023 Tuolumne JPA Safety Credit Program. The 2022-2023 Tuolumne JPA Safety Credit Program was approved unanimously, with a roll call vote, after a motion from Kathy Griggs and a second from Matthew Strahl.

## **2.7 Approval of Tuolumne JPA Investment Policy - Review**

Norma Wallace discussed the Tuolumne JPA Investment Policy – Review. The Tuolumne JPA Investment Policy reviewed with no changes, was approved unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Ed Pelfrey.

## **2.8 Approval of Tuolumne JPA Bylaws - Revised**

Norma Wallace presented the Tuolumne JPA Bylaws – Revised. The Committee recommends to amend Tuolumne JPA Bylaws Article VII h. To replace Governing Board with Committee and to replace President with Chair. Tuolumne JPA Bylaws – Revised, with amended language, were approved unanimously, with a roll call vote, after a motion from Claudia Davis and a second from Ed Pelfrey.

## **3.0 Information/Discussion Items**

### **3.1 2021-2022 ABD Letter**

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Norma Wallace discussed the 2021-2022 ABD Letter. This letter confirms that ABD does not receive any additional compensation. The only revenue they receive is the agreed upon broker fee.

### **3.2 2021-2022 Revised JPA Calendar**

Norma Wallace presented the 2021-2022 Revised JPA Calendar. The Committee discussed meeting in person for the April 21, 2022 Committee Meeting.

### **3.3 2021-2022 Trainings**

Norma Wallace discussed the 2021-2022 Trainings. Aerial Lift and Forklift trainings in March 2022.

### **3.4 2022-2023 Tuolumne JPA Contracted Services**

Norma Wallace presented the 2022-2023 Tuolumne JPA Contracted Services.

### **3.5 COVID-19 Q&A**

- **Mega Events**
- **Cal/OSHA and CDPH requirements still in place**
  - **Staff screening**
  - **Close contact notifications**
  - **School Worker & Volunteers on Campus test weekly if not vaccinated**
  - **Staff in isolation or quarantine must mask up to day 10**

### **3.6 District School Staff to Voluntarily Administer Opioid Antagonists**

Norma Wallace discussed District School Staff to Voluntarily Administer Opioid Antagonists. Committee recommends this as a discussion item for the board.

## **4.0 Adjournment**

Note: Next Regular Committee Meeting of the Tuolumne JPA  
Thursday, April 21, 2022 at 9:00 a.m.  
Bret Harte Union High School District Board Room or Virtual  
323 South Main St, Angels Camp, CA

**Respectfully Submitted,**

**Jean Wolfgang**  
**Executive Assistant, Account Specialist**  
**Tuolumne JPA**