

**REPORTING ON ALTERNATIVE TRAINING PROVIDED  
FOR MANDATORY REPORTERS**

California requires that school employees receive annual training on the identification and reporting of child abuse and neglect. The California Department of Education (CDE), in conjunction with the California Department of Social Services (CDSS), provides an online training module for this purpose. California *Education Code* Section 44691(c) requires that “*School districts, county offices of education, state special schools and diagnostic centers operated by the State Department of Education, and charter schools that do not use the online training module provided by the State Department of Social Services shall report to the State Department of Education the training being used in its place.*”

For the convenience of school districts, the CDE has prepared this form for districts that are required to report the alternative training methods used.

School district notification to the CDE may be submitted by email, mail, or fax to:

California Department of Education  
School Health Office  
1430 N Street, Suite 4309  
Sacramento, CA 95814-5901  
Email: [nzarenda@cde.ca.gov](mailto:nzarenda@cde.ca.gov)  
Fax: 916-319-0136

School Year:

School District:

Superintendent Name:

Superintendent Signature:

Date:

Contact information for person submitting this form:

Name:

Phone:

Email:

Title of alternate training:

Contact name for training provider:

Contact phone number for training provider:

Contact email for training provider:

Provide a description of the training, including topics covered; you may also attach an outline from the training used.

Optional: The CDE is interested in learning why alternate training was used. In the space below, please explain why the district selected alternative training in the duties of mandated reporters to that created by the CDSS.