



MEMBER ALERT

Cal/OSHA Form 300A

On November 6, 2018, the Department of Industrial Regulations (DIR) released the California Occupational Safety and Health Administration's (Cal/OSHA) emergency regulation that requires certain employers to electronically submit Form 300A on occupational injuries and illnesses. Local educational agencies (LEAs) with over 250 employees and LEAs with between 20-249 employees that provide school bus transportation must electronically submit their Cal/OSHA Form 300A for calendar year 2017 by December 31, 2018.

WHAT IS NEW:

Cal/OSHA now defines a transportation department as a separate establishment if the department is located at a separate address and operates off the school site.

For LEA's that have 20-249 bus transportation employees AND the transportation department is not on the regular school site then your district is required to file the 300A, otherwise your district is exempt from this reporting.

SUMMARY:

- If your LEA has 250+ employees, you are **exempt** from reporting the 300A under DIR section 14300.2 (6111, 6116, 6117) of Title 8 of the California Code Regulations.
- If your LEA operates a Transportation Department at a **separate location and has 20-249 transportation employees** then you must file the 300A online by December 31, 2018 for the calendar year 2017. Reporting is **only** for transportation employee injuries.

DIR Press Release: <https://www.dir.ca.gov/mediaroom.html>

If you have specific questions, please contact:

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