

**TUOLUMNE JOINT POWERS AUTHORITY
QUARTERLY BOARD MEETING
January 4, 2017**

Minutes

In attendance:

Tim Zearley, Amador COE/USD
Carla Haakma, Belleview ESD
Michael Chimente, Bret Harte UHSD
Claudia Davis, Calaveras COE
Kathy Griggs, Calaveras USD
Diane Dotson, Columbia USD
Sharon Johnson, Curtis Creek ESD
Brenda Chapman, Jamestown ESD

Julia Tidball, Mark Twain UESD
Leigh Shampain, Sonora ESD/Summerville ESD
Pat Chabot, Sonora UHSD
Jeff Winfield, Soulsbyville ESD/Twain Harte SD
Jessica Lozoya, Summerville UHS
Margie Bulkin, Tuolumne County Supt. of Schools
Rick Hennes, Twain Harte School District
Don Ogden, Vallecito USD

Also in attendance were Lisa Rico of the Tuolumne County Supt. Of Schools, Crissy Huey of Curtis Creek ESD, Vonnie Butler of Jamestown ESD, Julie Barrington of Summerville ESD, Tonya Midget of Twain Harte SD, Diana Rappaport, Norma Wallace, Nancy Palmer and Jean Wolfgang of the Tuolumne JPA, and Terri Prichard and Nina Palarca of Prichard Safety and Health.

GENERAL BUSINESS

1. Call to Order

Margie Bulkin called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance to the Flag

3. Introductions

4. Adoption of the Agenda

The agenda was adopted unanimously after a motion from Pat Chabot and a second from Sharon Johnson.

5. Adoption of Meeting minutes

Minutes for the August 4, 2016 JPA Committee Meeting
Minutes for the August 4, 2016 JPA Board Meeting
Minutes for the November 14, 2016 JPA Board Meeting

All meeting minutes were adopted unanimously after a motion from Brenda Chapman and seconded by Chrissy Huey.

HEARING OF PARTIES TO ADDRESS THE BOARD

There were no members of the public present to address the board.

ACTION ITEMS

6. Finance

a) Adoption of the 2015-16 Financial Audit

Diana Rappaport presented the 2015-2016 Financial Audit to members. The 2015-16 Financial Audit was adopted unanimously, after a motion from Michael Chimente and a second from Pat Chabot.

b) Adopt Preliminary Financial Reports for the period ending November 30, 2016.

Diana Rappaport presented the November 30, 2016 Financial Reports to the members. The Preliminary Financial Reports for the period ending November 30, 2016 were adopted unanimously after a motion from Leigh Shampaign and a second from Jeff Winfield.

c) Approval of change to Property & Liability investments

Diana Rappaport presented to transfer \$500,000 from Wells Fargo investments to County Cash Treasury for P&L program. The approval of change to Wells Fargo investments was adopted unanimously after a motion from Tim Zearley and a second from Leigh Shampaign.

7. Risk Management

Approval of the 2016-2017 Loss Prevention Survey Awards

Terri Prichard presented the loss prevention inspections and safety award winners. Diana Rappaport reported that the \$5,000.00 per district awards and plaques would be presented to the winning districts at their individual school board meetings. The 2016-2017 Loss Prevention Awards were unanimously approved after a motion from Mike Chimente and a second by Julia Tidball.

8. Approval of extension to Shoes for Crews Program

Diana Rappaport presented members with information from the 2016-2017 Shoes for Crews Pilot Program. She noted that this is a voluntary program and the JPA will subsidize \$69 per employee in program. Extension of Shoes for Crews Program for 2017-2018 was unanimously approved after a motion from Mike Chimente and a second by Pat Chabot.

INFORMATION/UPDATES

9. a) *Playground Safety*

Diana Rappaport presented the *Playing it Safe* article to members. She informed them of the Playground Supervision Plan and the training available, from Prichard Safety and Health, to playground supervisors.

b) *Preventing Sexual Misconduct*

Diana Rappaport presented members with information and informed them of Student Harassment Training available to students by Nina Palarca of Prichard Safety and Health.

c) *Field Trips*

Diana Rappaport presented members information on Field Trip Excursions and explained that the new JPA Director will meet with the JPA Committee to review SISC policies.

d) *Accident Procedures*

Nina Palarca of Prichard Safety and Health presented members with Accident Procedures guidelines.

e) *EpiPen Administration*

Terri Prichard of Prichard Safety and Health presented members with information on EpiPen Administration and Training

f) *Loss Control Services Update*

Nina Palarca of Prichard Safety and Health presented members with information on the Loss Control Services performed through December 1, 2016. She noted that new employee training is available and the Pesticide Use Reports are due by January 31, 2017.

12. Requests/Correspondence

Margie Bulkin acknowledged and thanked Diana Rappaport and Nancy Palmer for the work they have done with the JPA.

13. Comments from Board Members

None

14. Adjournment

The meeting was adjourned at 10:39 a.m.

Respectfully Submitted,

Michael Chimento
JPA Secretary