

**TUOLUMNE JOINT POWERS AUTHORITY
QUARTERLY BOARD MEETING
May 11, 2017**

Minutes

In attendance:

Tim Zearley, Amador COE/USD
Carla Haakma, Bellevue SD
Dave Urquhart, BOFG
Michael Chimento, Bret Harte UHSD
Kathy Griggs, Calaveras USD
Diane Dotson, Columbia USD
Sharon Johnson, Curtis Creek SD
Brenda Chapman, Jamestown SD

Julia Tidball, Mark Twain UESD
Julie Barrington, Sonoma SD & Summerville SD
Jeff Winfield, Soulsbyville SD
Robert Griffith, Summerville UHSD
Margie Bulkin, TCSOS
Tonya Midgett, Twain Harte SD
Donald Ogden, Vallecito USD

Also in attendance were Amy Slavensky of Amador COE/USD, Christine Fouts of Columbia USD, Crissy Huey of Curtis Creek SD, Marlana Benkula of Soulsbyville SD, Lisa Rico of TCSOS, Norma Wallace and Jean Wolfgang of the Tuolumne JPA, Terri Prichard and Nina Palarca of Prichard Safety and Health, Jennet Horder and Jody Fairfield of Wells Fargo Insurance, and Steve Liaty of Wells Fargo Advisors Investments.

GENERAL BUSINESS

1. Call to Order

Margie Bulkin called the meeting to order at 9:00 a.m.

2. Flag Salute

Jeff Winfield led in the flag salute.

3. Introductions

4. Adoption of the Agenda

The agenda was adopted unanimously after a motion from Michael Chimento and a second from Don Ogden.

5. Adoption of Meeting minutes

- a) Minutes for the March 23, 2017 Committee meeting
- b) Minutes for the April 6, 2016 JPA Board Meeting

All meeting minutes were adopted unanimously after a motion from Tim Zearley and a second from Kathy Griggs.

HEARING OF PARTIES TO ADDRESS THE BOARD

There were no members of the public present to address the Board. Julie Barrington acknowledged Thursday Cupcake Day.

ACTION ITEMS

6. Administrative Business Items

- a) Designate Official Address and Correspondence Address
- b) Authorize Warrant Signatures

Norma Wallace informed members of the change of address from **S. Fairview Lane** to *Fairview Lane*. All Administrative Business Items were adopted unanimously after a motion was made by Brenda Chapman and a second by Dave Urquhart.

7. Presentation and Adoption of revised TCJPA Investment Policy

Steve Liaty of Wells Fargo Advisors Investments reviewed the TCJPA Investment Portfolio and revisions to the TCJPA Investment Policy with the members. The revised TCJPA Investment Policy was unanimously adopted after a motion from Michael Chimento and a second by Dave Urquhart.

8. Adopt Financial Reports for the period ending March 31, 2017

Norma Wallace presented the March 31st financial reports to the members. The Financial Reports were unanimously adopted after a motion by Julie Barrington and a second by Brenda Chapman.

9. Adopt Preliminary Property & Liability Rates

Norma Wallace presented the Preliminary Property & Liability Rates for the 2017/18 year. She informed members about SISC database classifications. Michael Chimente requested a clarification of the 20% van usage. The Preliminary Property & Liability rates were adopted unanimously, after a motion from Michael Chimente and a second from Jeff Winfield.

10. Adopt 2017-18 Preliminary Budgets

Norma Wallace presented the 2017-18 preliminary budgets. The 2017-18 preliminary budgets were unanimously adopted after a motion from Julie Barrington and a second by Diane Dotson.

11. Adopt JPA Conflict of Interest Code update/revision

Norma Wallace presented the updates/revisions to the JPA Conflict of Interest Code. She informed members that the changes were language related. The 2017-18 preliminary budgets were unanimously adopted after a motion from Julie Barrington and a second by Diane Dotson.

12. Adopt Education Code 42141 Compliance as it relates to Workers' Compensation

Norma Wallace presented the Education Code 42141, as it relates to Workers' Compensation. The code was adopted unanimously after a motion from Michael Chimente and a second by Tim Zearley.

13. Presentation

Jennet Horder and Jody Fairfield of Wells Fargo Insurance gave an overview of the Workers Compensation state of the market and program review.

INFORMATION/UPDATE ITEMS

14. Information Items:

a) Shoes for Crews

Norma Wallace informed members of the summer fitting dates and the guidelines for the program.

b) Employee safety

Norma Wallace presented members with a letter referencing employee safety procedures.

c) CPR Instructors

Norma Wallace presented members with a list of certified CPR instructors.

d) WorkSteps/pre-employment physicals

Norma Wallace presented members with the proposed new WorkSteps form. Language was added to address "no shows".

e) Committee vacancies

Norma Wallace presented members with the current JPA Committee list. She asked members to notify the JPA of any updates and expected vacancies.

f) Board vacancies

Norma Wallace presented members with the current JPA Board list. She asked members to notify the JPA of any updates and expected vacancies.

g) Safety Program

Norma Wallace informed members of the criteria for carryover in the Safety Program. She informed members that Districts will be allowed to carryover their Safety Credit balance for 2 years. The program will start 16/17 as year 1 and 17/18 as year 2 to spend by June 30, 2018.

h) Loss Control activities

Nina Palarca of Prichard Safety and Health updated the Board on Loss Control activities.

i) Summer Trainings

Terri Prichard of Prichard Safety and Health presented members with summer training agendas/flyers for MOT Supervisors and Custodians.

15. Requests/Correspondence

Margie Bulkin recognized two Board members retiring and one board member leaving the JPA. She also introduced Superintendent Amy Slavensky.

16. Comments from Board Members

Don Ogden requested a recommendation for volunteer fingerprinting guidelines/policy. He suggested 3 levels for volunteers.

17. Adjournment

The meeting was adjourned at 11:17 a.m. ***The next Board Meeting is August 3, 2017***

Respectfully Submitted,

Michael Chimento
JPA Secretary