TUOLUMNE JOINT POWERS AUTHORITY

BOARD MEETING

**Tuolumne County Office of Education**

**175 S. Fairview Lane**

**Sonora, CA 95370**

**April 19, 2012**

**9:00 a.m.**

AGENDA

##### GENERAL BUSINESS

1. **Call to Order**

**2. Pledge of Allegiance to the Flag**

**3. Introductions**

**4. Adoption of The Agenda** – Items to be added or deleted according to G.C. 54954.2

1. **Adoption of the Meeting minutes**

**a) Minutes for the January 11, 2012 Risk Management Committee**

**c) Minutes for the January 11, 2012 Finance Committee**

**d) Minutes for the February 2, 2012 JPA Board Meeting**

**Recommended Action:** That the Board approves the meeting minutes as presented

**HEARING OF PARTIES TO ADDRESS THE BOARD**

The law allows the Public to address the Board on any matter, whether or not it is on the Agenda; but the law prohibits action by the Board on NON-Agenda items according to G.C. 54954.3

**ACTION ITEMS**

**Business Items**

1. **Approval of Contracted Services** 
   1. **LWP Claims Solutions – Claims Administration**
   2. **Company Nurse – Worker’s Comp Triage Services**

**Recommended Action:** That the Board approves the contracts as presented.

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**7. Adoption of Financial Reports for the period ending March 31, 2012**– *Diana Rappaport will present the Financial Reports for adoption*

**Recommended Action:** That the Board adopts the reports as presented

**8. Adoption of 2012/13 Administrative Fees to the Tuolumne County Superintendent of Schools** –

*Diana Rappaport will present the proposed administrative fees to be paid to the Tuolumne County Superintendent of Schools*

**Recommended Action:** That the Board approves the proposed Administrative Fees as

recommended by the Finance Committee

**9**. **Approval of document destruction for 2012-13**

**Recommended Action**: That the Board approves of destroying the documents noted in the packet per the bylaws.

**10. CLOSED SESSION – G.C. 54956.95**

**Property & Liability Claims**

District Claim Number

Summerville Union High SD 11-98989

Summerville Union High SD 12-00486

Summerville Union High SD 11-95390

**Worker’s Compensation Claims**

DistrictClaim Number

Summerville Union High SD SAC0000095699

Big Oak Flat Groveland USD SAC0000111392

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:

 1 pending case

Audience Comment

Board Consideration

Return to Open Session

Report of Closed Session Action

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**Worker’s Compensation**

**11.** **State of Worker’s Compensation** – Mark Stokes of Wells Fargo will give the board an overview of the state of the market for 2012-13.

**12. Approval of Preliminary 2012-13 Workers’ Compensation rates –** Diana Rappaport will share the Finance Committee’s recommendation with the Board.

**Recommended Action**: That the Board approves the proposed Worker’s Compensation rates as presented.

**Risk Management**

**13. Approval of 2012/13 JPA Safety Credits –** *Diana Rappaport will review the methodology used for the Safety Credits with members*

**Recommended Action**: That the Board approves the recommendation from the Risk Management/Loss Prevention committee with an effective date of July 1, 2012.

**14. Approval of 2012-13 Preliminary Property/Liability rates –** *Diana Rappaport will share the Finance Committee’s recommendation for 2012-13.*

**Recommended Action**: That the Board approves the proposed 2012-13 Property & Liability rates as presented.

**15. Approval of Reduced Deductible for Electronics –** *Diana Rappaport will discuss the need for variable deductibles with the Board*

**Recommended Action**: That the Board approves the recommendation from the Risk Management/Loss Prevention committee with an effective date of July 1, 2012.

**16. Discussion/approval of Diastat Policy –** *Diana Rappaport will review legislation, policies and requirements of SB161 with members*

**Recommended Action**: That the Board approves the recommendation from the Risk Management/Loss Prevention committee on this matter

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**Finance**

**17. Approval of 2012-13 Preliminary Budgets –** *Diana Rappaport will review proposed budgets with the Board*

**Recommended Action**: That the Board approves the recommendation from the Finance Committee to approve the budgets as recommended.

**INFORMATION/UPDATE ITEMS**

**18.**  **Risk Management**

**a) Pre-employment tests – Vocational Teachers**

**b) New employee/coach/MOT trainings for 2012-13**

**c) 2012-13 JPA Board and Committee Calendars**

**d) Special Events Policy Coverage**

**e) Lifeguard information**

**f) Evidence preservation**

**g) Loss Control activities** - *Doug Carson will update the Board on Loss Control activities from January 1, 2012 – March 31, 2012*

**19. Requests/Correspondence** *–Requests/Correspondence will be shared by Joe Silva and or Diana Rappaport*

**20. Comments From Board Members** *– Members will present any requests or comments to the**Board*

**21. Adjournment-Next Board Meeting *–May 10, 2012***

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